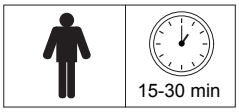
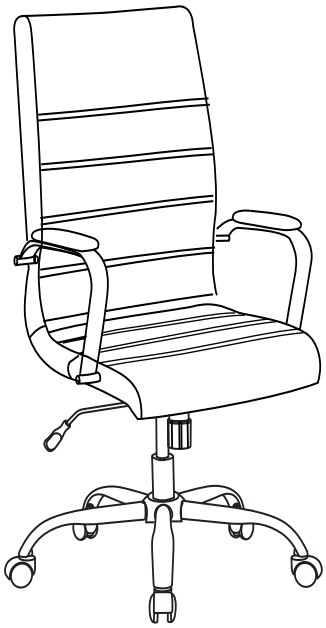
Thank you for your purchase!





EXECUTIVE SWIVEL CHAIR

ASSEMBLY INSTRUCTIONS

Before You Begin:

Please identify all component parts and hardware pieces required before you begin. Carefully remove all of the components from the packaging and set aside for assembly. Assemble on a soft surface to prevent scratching during assembly.

Caution:

Tighten all components securely before use. Failure to do so may result in personal injury.

DO NOT use any sharp objects to open plastic wrapped components as damage to product or components may result.

Warning:

CHOKING HAZARD - Small Parts. Adult Assembly Required.

DO NOT ALLOW CHILDREN TO CLIMB ON FURNITURE

Serious or fatal injuries can occur from furniture tipping over. You must install Tipping Restraint Hardware (where included) to help prevent the unit from tipping and causing accidental injury, instability, death or damage. The tipping restraint is intended only as a safety measure, it is not a substitute for proper adult supervision.

To help prevent furniture from tipping over it must be permanently attached to the wall. Anti-Tip Safety Wall Straps suitable for the unit weight and wall materials (if not included) should be purchased and installed.

Customer Service Email: customerexperience@theubiquegroup.com | Phone: 866-552-2810

889142075523 / 889142075547 / 889142602217

ubique.
GROUP

We pride ourselves on providing an excellent customer experience starting right here with your package and instructions. Everything you need should be right where you need it, so you can get to enjoying your new item ASAP. But despite our best efforts, sometimes "slips happen." If you need any support, from replacement parts to recommendations, please reach out to our wonderful customer support team at 866-552-2810 or customerexperience@theubiquegroup.com. We're here to help!

EVERY UBIQUE GROUP PRODUCT



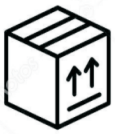
Quality & Durability Tested



Packaged with Care



Shipped from our U.S. Facility



Designed for Easy Assembly



Ethically Sourced

Please visit https://www.theubiquegroup.com/warranty for complete warranty information.

Read this manual before using this product. Failure to follow the instructions and safety precautions in this manual can result in serious injury or death. Keep this manual in a safe location for future reference.

★★★★★

Congratulations!

You just purchased a piece of happiness. At Ubique Group, we believe you can transform your spaces into the most inspired places with furnishings that are the perfect combination of form, function and style. As original innovators of online furniture retail, we offer the best selection of popular, contemporary styles at cool, comfortable prices. And, with decades of proven shipping and packaging expertise, our Extended Quality Checklist ensures a rewarding, hassle-free experience time and time again. It's just what you need to bring your vision to life.

Thank you & Enjoy!!

your friends at Ubique Group



LIKE IT!

Share it on social & Tell a friend! #Spaces2Places



LOVE IT!

Write an online product review where purchased



NOT SURE?

Let us help! Contact our customer support.

Have a question, concern or simply need a hand? Your satisfaction is our top priority.
Contact us at 866-552-2810 or customerexperience@theubiquegroup.com. We're here to help!

Browse Our Branded Collections

There's something for everyone inside our family of brands.

FLASH FURNITURE®

MERRICK | LANE

Taylor & Logan

Emma+Oliver®

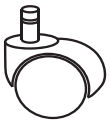
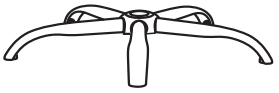
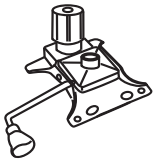
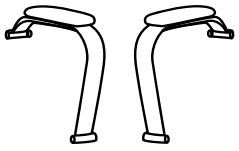
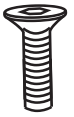
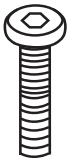
MASADA RUGS

HBCY® CREATIONS

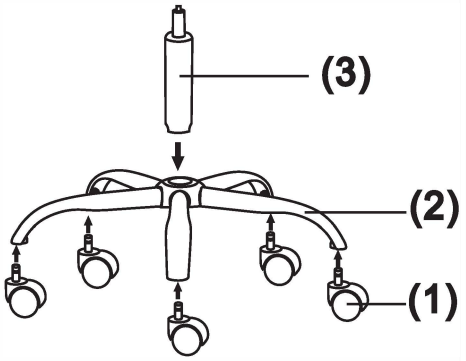
BlackArc®

Visit www.theubiquegroup.com/brands or scan this code.

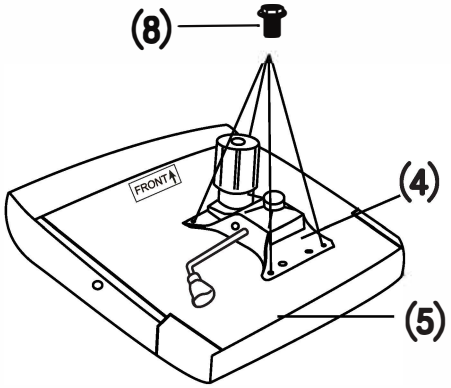
PARTS

(1)x5  CCasters	(2)x1  Base	(3)x1  CCylinder
(4)x1  Mechanism	(5)x1  Seat	(6)x1  Backrest
(7)x1 L&R  Arms	(8)x4  Mechanism Screws	(9)x4  Backrest Screws
(10)x4  Arm Screws	(11)x4  Arm Screw Caps	(12)x1  Allen Wrench

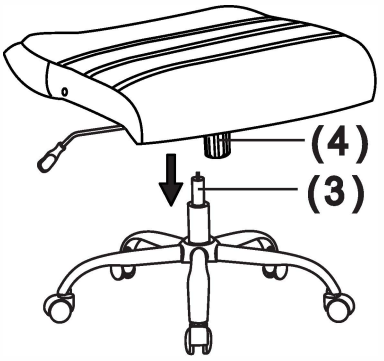
STEP 1



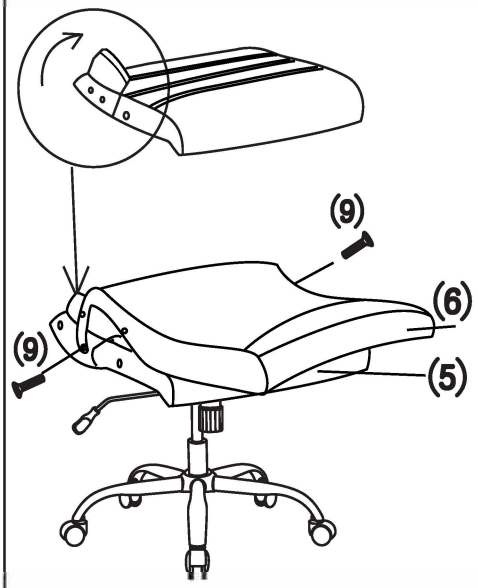
STEP 2



STEP 3



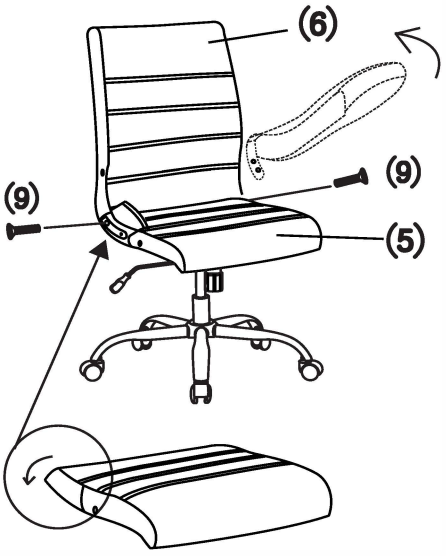
STEP 4



Open the flaps on both sides of seat then lay the Backrest (6) on the Seat (5) and use 2 bolts (9) to attach to the lower screw holes on Seat (5) (see diagram).

***Note:** DO NOT FULLYTIGHTEN BOLTS.

STEP 5



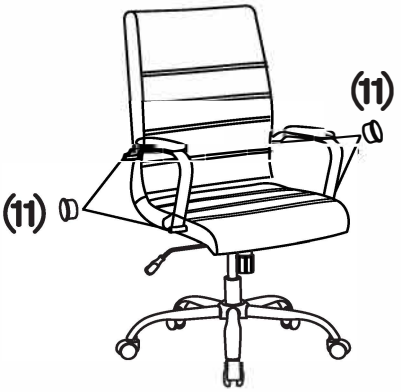
Push the Backrest (6) up to a vertical position and finish attaching the Seat (5) using 2 bolts (9) then close the flaps.

***Note:** Tighten the bolts completely.

STEP 6



STEP 7



Quality and Safety Guidelines:

- Please follow the static and dynamic weight capacity limits provided on this item. If you are unsure of the weight capacities for this product, email us at customerexperience@theubiquegroup.com or call 866-552-2810.
- Please use this item on a stable, level surface only. All chair casters should contact the flooring surface when in use. Do not use this item if any instability is detected.
- Please take care to keep the chair stationary when lowering yourself into a seated position in this chair.
- Please inspect this product regularly to make sure there are no damaged or worn parts. Also inspect to make sure all hardware is tightened correctly and securely. For inspection instructions, please email us at customerexperience@theubiquegroup.com or call 866-552-2810.
- For maintenance instructions and replacement parts, please email us at customerexperience@theubiquegroup.com or call 866-552-2810.
- If any parts are damaged or worn, please stop using the product. Repair this product with manufacturer supplied parts only.
- This item is intended for sitting only, do not climb or stand on this item.
- This chair is not intended for significantly reclined positions. To prevent accidental tipping, do not push backward or forward while seated.
- To prevent pinching or crushing injuries, ensure all areas are clear when rotating the chair and while adjusting the height of the chair.
- The product was designed for seating one person at a time.
- This item is intended for indoor use only.
- Store indoors away from moisture. For additional storage instructions, please email us at customerexperience@theubiquegroup.com or call 866-552-2810.
- Please visit www.theubiquegroup.com for our product warranty details or email us at customerexperience@theubiquegroup.com or call 866-552-2810.
- Please review and retain all assembly instructions.